HRMN/DCDS SYSTEM STATUS & PAYROLL PROCESSING SCHEDULE
FOR OCTOBER THROUGH DECEMBER 2007

Pay Period	Pay Period Ending Date	Pay Date	DCDS Time and Attendance Release	Payroll Processing HRMN NOUPDATE	HRMN/MIDB/DCDS Maintenance
21	October 6	October 18	October 5 – October 9	October 9 – October 11	October 13
22	October 20	November 1	October 19 – October 23	October 23 – October 25	October 27
23	November 3	November 15	November 2 – November 6	November 6 – November 8	November 10
24	November 17	November 29	November 15 – November 19	November 19 – November 21	November 24
25	December 1	December 13	November 30 – December 4	December 4 – December 6	December 8
26	December 15	December 27	December 13 – December 17	December 17 – December 19	December 22
1	December 29	January 10, 2008	December 27 – January 2*	January 2 – January 4	January 5

* **NOTE: Time and attendance must be released by 4:00 p.m. to allow for sufficient time to process payroll.**

Contact Chris Knapp at (517) 335-2660 for DCDS system questions.

Contact Amy Rice at (517) 241-0832 for HRMN system questions.